

Volunteers Commitment Agreement

We, The Clatterbridge Cancer Centre will do our best to:

- Introduce you to how the Trust works and your role within it and to provide any training/support you need for your voluntary role.
- Provide regular two-way communication with your volunteer coordinator/supervisor to ensure a positive volunteering experience.
- Consult with you and keep you informed of any changes that may impact upon you as a volunteer and/or volunteering generally.
- Provide appropriate insurance for your volunteering work, (to insure you against any injury you suffer due to negligence).
- Pay any out of pocket expenses in accordance with our volunteer policy, included with this letter for your information)

As a volunteer you agree to the following:

- Perform the volunteer role reliably and to the best of your ability at all times.
- Conduct yourself in a manner that will not bring the organisation into disrepute.
- Treat as confidential all information concerning trust business and its personnel. Do not disclose any information to people without prior authorisation, either within the organisation or externally.
- Read and follow key volunteer policies, procedures and related documents which you have received or been given access to and raise any issues which you don't fully understand or would like to discuss further.
- Not to smoke when undertaking this role or in your uniform. Ambassador for the Charity.
- Not to consume alcohol when undertaking your volunteer role or in your uniform
- Inform us of any current or potential conflicts of interest resulting from your role.
- Complete the Volunteer Passport and mandatory training requirements.
- This agreement is binding in "honour" only and may be cancelled at any time by either of us.
- Give a **minimum** of 6 months' commitment to the Trust and attend at least 4 hours p/w.



Volunteer Role Acceptance

I have read and understood the above agreement.

I confirm all statements and information given to the Trust are to the best of my knowledge true and without any omissions. I understand that deliberately giving false statements makes me liable to disciplinary action up to and including the cessation of my volunteering role and could result in criminal proceedings.

Please note this agreement is an “**honour only**” agreement and is not intended to be a legally binding contract of employment or to create employment relations either as an employee or a worker.

Name (*please print*)

Volunteer Signature.....

Date.....

Please sign and return this page only:

Mr. David Lee - **Volunteer Co-ordinator**
The Clatterbridge Cancer Centre – CBL
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Liverpool
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