



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 21 March 2022

Re: Freedom of Information Request
Ref: 88-2022

Thank you for your email dated the 17/3/22, requesting information in relation to period policy.

The information that you require is as follows:

Do you have a period policy for staff? No

If you do, when was it implemented and what does it say? N/A

If not, are you planning to implement one? No however, we do have a menopause policy.

Do you provide any free sanitary products for staff? If yes, for which staff and where? No

Are the needs of women who have health problems related to their periods (such as endometriosis) covered by any other policies? This would be covered by the Attendance Management Policy as for any health problem. The Reasonable Adjustment Policy would also apply for any staff with a disability.

What are you doing to ensure staff have the knowledge and support they need with any issues related to their menstrual cycle? As for all health related issues we have an Occupational Health system which staff can be referred to for advice and guidance on how to ensure they are supported in work with appropriate adjustments. We also have our EAP service and a Health passport which allows staff to document any adjustments they may require for their health conditions.

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Kind Regards,

Margaret Moore
Information Governance Administrator
Contact Email: ccf-tr.foi@nhs.net